

Daleville's Hometown Halloween Festival

Booth Responsibilities & Participant Information

Thank you for participating in Daleville's Hometown Halloween Festival! Your booth helps create a fun, safe, and memorable event for families throughout our community. Please review the following expectations before the festival.

Show Us What You've Got!

This is your opportunity to showcase your organization, business, department, club, or team. Decorate your booth, wear costumes, create an exciting experience for families, and let your creativity shine! We also encourage every participating organization to bring at least one cake to help make our Community Cake Walk a sweet success.

Booth Responsibilities

- **Be Creative.** Showcase your organization by decorating your booth and creating an exciting Halloween experience.
- **Provide a Free Activity.** Each booth is expected to provide a free, family-friendly game, activity, or interactive experience for festival attendees. Activities should be appropriate for children and designed to encourage community participation, fun, and a welcoming Halloween atmosphere.
- **Provide Candy or Small Prizes.** Please provide candy, treats, or small prizes for participants. Non-food prizes are also welcome.
- **Bring a Cake.** Please consider donating at least one cake for the Community Cake Walk.
- **Be Ready.** Booths must be completely set up before 4:00 PM.
- **Stay Until the End.** Booths must remain open and staffed until 8:00 PM. Please do not leave early.
- **Electricity.** No electricity will be provided. If needed, bring a quiet, properly maintained generator.
- **Bring Your Own Supplies.** Provide your own tent, tables, chairs, decorations, games, prizes, extension cords, and other supplies.
- **Keep It Family Friendly.** Decorations, costumes, games, music, and giveaways should be appropriate for all ages.
- **Clean Up.** Remove all decorations, trash, and supplies before leaving.

Thank you for helping make Daleville's Hometown Halloween Festival a wonderful community event. We can't wait to see what you create—Show Us What You've Got!

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Official Booth Registration Form

Saturday, October 31, 2026 • 4:00 PM – 8:00 PM
Culpepper Park • Daleville, Alabama

Organization Information

Organization/Department/Club Name: _____
Contact Person: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Email Address: _____
Phone Number: _____

Booth Information

Name of Booth/Game/Activity: _____
Brief Description: _____

10'x10' _____ 10'x20' _____ Other: _____

Power

No electricity will be provided by the City of Daleville. If power is needed, bring a quiet, properly maintained generator.

Our booth will bring a generator. _____ Our booth does not require electricity. _____

Booth Commitment (Initial Each)

Initials _____ Our booth will be completely set up before 4:00 PM.
Initials _____ Our booth will remain open and staffed until 8:00 PM.
Initials _____ We agree to provide a family-friendly game or activity.
Initials _____ We understand no electricity will be provided.
Initials _____ We are responsible for decorating, staffing, maintaining, and cleaning our booth area.
Initials _____ We agree to remove all trash and materials before departing.

Printed Name: _____

Signature: _____ Date: _____

*Office Use Only

Booth Number: _____ Date Received: _____ Cake Donation: Yes No

Approved By: _____