Recreation Aide (Part-time) Job Description

Recreation Aide (Part-time)

Overview: This is a part time position involving general recreational operations, maintenance and custodial tasks at the public recreational facilities. The Recreation Aide also assists staff in program activities. Employees in this position may work some nights and weekends as required.

Examples of Work Performed:

- At designated times supervises recreation center
- Picks up trash, cleans bathrooms, empty trash cans, sweep and mop facilities
- Mows grass, paints, prepares fields, repair and check bleachers
- Assists during program registration and tryouts
- Keeps score/time and sell concessions at athletic fields
- Collects uniforms and assist with care of equipment
- Performs related duties as assigned

Required Knowledge, Skills and Abilities:

- Fundamentals of baseball, soccer and basketball
- Basic first aid desirable
- Cash handling
- Meet the public favorably
- Perform both light and heavy labor

Qualifications:

- Six months of using lawn mower and trimming equipment
- Six months athletic field maintenance preferred
- Pre-employment physical and drug screenings required

Other:

- Valid Alabama driver's license
- Must be able to work both indoors and out
- Must be able to work flexible schedule to meet operational needs; to include days, nights, and weekends
- Must be willing to travel to offsite facilities