School Crossing Guard Job Description

City of Daleville

Job Description SCHOOL CROSSING GUARD This description outlines the typical duties and responsibilities of employees in this classification. It is not intended to be an exhaustive list. Additional or different duties may be assigned as needed. Position Summary This part-time position is responsible for safeguarding and regulating pedestrian traffic at assigned crossings to ensure the safety of children walking to and from school. The Crossing Guard also provides assistance and directions to the public as needed. The position typically requires approximately two hours per day, Monday through Friday, during the public school year (excluding holidays and non-school days). Specific hours are set by the SRO Sergeant and may vary according to need and workload. Qualifications:

- High school diploma or equivalent.
- Knowledge, Skills, and Abilities
- Ability to follow oral and written instructions.
- Ability to stop and control traffic safely to allow pedestrians to cross.
- Must wear assigned safety equipment at all times while on duty.
- Ability to signal children and pedestrians when it is safe to cross.
- Ability to observe and ensure safe pedestrian crossing behavior.
- Maintains a positive and respectful attitude toward children, parents, school personnel, and the public.
- Demonstrates civility and professionalism at all times. Specific Duties and Responsibilities
- Exercise tact and firmness when dealing with the public; enforce crossing guard rules and policies effectively.
- Determine safe opportunities for pedestrians to cross streets.
- Move to appropriate positions in crosswalks or intersections to halt traffic as needed.
- Display STOP sign clearly and appropriately for motorists to see.
- Use proper safety vests, signs, and procedures at all times.
- Arrive promptly at the assigned location as scheduled.
- Perform other related duties as assigned. Working Environment
- Work is performed outdoors in all weather conditions.
- Must maintain physical condition adequate for safe job performance, including standing for extended periods and quick movement in response to traffic situations.
- Must have sufficient vision and hearing to observe vehicles, pedestrians, and surroundings.
- May be exposed to noise, exhaust fumes, and traffic-related hazards.