



CITY OF DALEVILLE PARKS AND RECREATION

The City of Daleville Parks and Recreation Department is accepting applications for Part Time Aide. Applicants must be available to work evenings and weekends. This is a non-supervisory position that works with children and the general public. Ability to direct children ages 5-12 years old and help with elementary school homework. Experience working with the public, children, sales and money.

Open date: 7-23-24

Closing date: Remains open until filled

Rate: \$8.00 hourly

Examples of work performed:

Duties include:

1. Check in and check out of Afterschool Participants.
2. Oversight of up to 12 children ages 5-12 years old.
3. Custodial tasks- pick up trash, clean restrooms, empty trashcans, sweep, mop, facilities.
4. Prepare facilities classroom for children. IE: snacks and homework supplies
5. Special Duties- Accept payments for program fees write receipts for payments and maintain program daily count sheets.

Essential Physical Abilities:

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to monitor one's own work progress;
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate related equipment;
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to work in trenches, in rough terrain and have access to various parks and related areas
- Ability to stand, walk, bend, crouch or stoop intermittently
- Ability to frequent lifting light objects weighing less than 24 pounds and heavy objects weighing more than 50 pounds.

Must be able to obtain CPR certification within 30 days of employment.

Must have current valid Driver's license.

Pre-employment screenings required.

Applications available at the Daleville City Hall

Monday – Friday

8am-12pm and 1pm-5pm

The City of Daleville is an equal opportunity employer.