Recreation Department Laborer II Job Description

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General Statement of Duties:

Maintains parks and facilities within the Parks and Recreation Department; performs related work as required.

Performs manual work associated with the repair, maintenance and beautification of City parks and related areas. The work is performed under the direct supervision of the Maintenance Supervisor; performs the duties of other employees in the Parks and Recreation Department as required or as assigned by supervisor. The principal duties of this position are performed in an outdoor environment, which may involve adverse weather conditions and related hazards. Work is performed in a noisy place that exposes the employee to dust, dirt, grease, and machinery with moving parts. Work requires the use of protective devices, such as glasses, gloves, etc.; may perform the assigned duties on athletic fields, City parks or in the community center and related facilities.

Examples of Essential Work (Illustrative Only)

- Plants, waters, fertilize, cultivate, mow and rakes grass
- Trims fence lines and the banks of drainage ditches
- Collects litter and debris
- Empties park garbage cans and hauls the collected waste to the City dump
- Applies pesticides
- Uses hand tools such as picks, shovels and rakes
- Operates power equipment, including chain saws, edgers, weed eaters, push and riding mowers, back hoes and field painters
- Inventories Parks and Recreation areas and informs supervisor of any needed repairs and/or maintenance
- Cleans and weeds flower beds, mulches around flowers and waters as appropriate;
- Cleans flowers and prunes related shrubbery as necessary
- Cleans and paints concession stands, field houses and related Parks and Recreation facilities;
- Repairs windows, doors, plumbing and other fixtures
- Performs manual tasks in the installation of water lines, irrigation systems, fencing. flag poles, benches and picnic tables
- Constructs and maintains pitcher s mounds and related components of athletic fields
- Loosens, levels and maintains dirt infields and baselines
- Prepares playing fields through measuring and applying paint or marble dust
- Installs and maintains soccer goals, outdoor basketball posts, football goalposts, bleachers, gates, fencing, backstops and netting
- Repairs worn areas of playing areas by cultivating, leveling grades and/or replacing grass
- Prepares athletic fields for competition by setting out bases or related equipment as needed

- Monitors and maintains equipment in a safe operating condition and reports all damages to Supervisor
- Checks and maintains air, oil, fuel, spark plugs, mower blades, tires etc.
- Cleans equipment and work area
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems
- Performs other related duties as assigned

Required Knowledge, Skills and Abilities

- Good knowledge of safety procedures involved in parks maintenance activities
- Some knowledge of parks and athletics fields maintenance activities and procedures
- Some knowledge of the proper operating procedures for all related equipment
- Some knowledge of Departmental objectives and purposes
- Skill in the use of picks, shovels, chain saws, edgers, weed eaters, push and riding mowers, back hoes and field painters
- Ability to communicate well with others;
- Ability to understand and follow oral and/or written policies, procedures and instructions;
- Ability to use logical and creative thought processes to develop solutions according to written specifications and/or oral instructions
- Ability to perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines
- Ability and willingness to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology
- Integrity, ingenuity and inventiveness in the performance of assigned tasks

Acceptable Experience and Training:

- Some related maintenance experience; or
- Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work

Required Qualifications:

- Must possess a valid Alabama Driver's License

Essential Physical Abilities:

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to monitor one's own work progress
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate related equipment
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to work in trenches, in rough terrain and have access to various parks and related areas

- Ability to stand, walk, bend, crouch or stoop intermittently
- Ability to frequently lifting light objects weighing less than 24 pounds and heavy objects weighing more than 25 pounds